



Jefferson County
School District 509J
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Jefferson County School District 509-J

Monday, December 9, 2024

2024-2025 BOARD MEETING

Hybrid: In-person and Electronic via Zoom available for both meetings

MEETING LOCATION:

Hybrid: In-person and Electronic via Zoom available for both meetings

Jefferson County School District 509J (Board Conference Room)

445 SE Buff Street, Madras, OR 97741

[ACCESS ZOOM MEETING HERE](#)

Phone: +1 253 215 8782 US (Tacoma)

Meeting ID: 869 1109 6224 Passcode: 700429



2024-2025 Board of Directors:

Chair Courtney Snead, Vice-Chair Jacob Struck, Laurie Danzuka, Kevin Richards and Regina Mitchell

(Immediately following Work Session or 7:00PM)

REGULAR SESSION MINUTES

BOARD OF DIRECTORS ATTENDANCE: Chair Courtney Snead, Laurie Danzuka, Regina Mitchell and Kevin Richards

ABSENT: Vice Chair Jacob Struck

CALL TO ORDER / PLEDGE OF ALLEGIANCE / BOARD MEMBER ROLL CALL

Board Chair Courtney Snead called the meeting to order following the work session at @6:40pm followed by the Pledge of Allegiance. Board Secretary noted board member attendance for the record.

AGENDA ADOPTION

Superintendent Jay Mathisen stated there is an updated personnel sheet that is in the board members binders. Board Chair Courtney Snead called for a motion to adopt the agenda with the noted update.

Laurie Danzuka made a motion to adopt the agenda with the noted update; motion passed unanimously – **APPROVED 4/0.**

INFORMATION / PRESENTATIONS / REPORTS / COMMUNICATION / DISCUSSION ITEMS

- **JCESD 2025-2026 Budget Committee Members (3-year terms), three from JCSD 509J**

- Name 1 [Jacob Struck's term ended June 30, 2024]
- Name 2 [Kevin Richards' term ended June 30, 2024]
- Simon White is willing [Stacie Holmstrom's term ended June 30, 2024]

Board Chair Courtney Snead explained that Jefferson County ESD budget committee members are needed, and shared that Simon White is willing to fill the seat of former budget committee member Stacie Holmstrom. The board chair asked the board members if they are interested in being on the JCESD budget committee. It was suggested that Jacob Struck continue with another term and Regina Mitchell expressed interest.

Board Chair Courtney Snead clarified that the JCSD 509J Board will have the opportunity to appoint these JCESD budget committee members later in the meeting during the action items.

- ~~**Student Representative Report – Yashira Chavero, MHS**~~

There was no student representative report presented this evening.

- **Enrollment Report**

Superintendent Mathisen directed board members to page 16 and explained the enrollment report – we are five students down from a year ago.

- **SB3, New Graduation Requirements**

Superintendent Mathisen requested that Assistant Superintendent Shay Mikalson report on the Senate Bill 3, new graduation requirements topic.

Assistant Superintendent Shay Mikalson directed board members to pages 17-21 of the board packet and explained there will also be a new policy update on the new graduation requirements coming out soon. He explained that page 17 provides information on the requirements that will begin with the class of 2027, with a summary of the background and the purpose of the requirements. He explained that the new requirements are explained on page 18 – explaining that the credit requirements are not adding additional credits, but students will have fewer electives. Assistant Superintendent Mikalson informed the board that page 19 in the board packet explains the timeline required for current sophomores, graduating in 2027 and there is a Q&A (questions and answers) provided on page 21 that may be helpful in answering questions board members may have.

Board Chair Courtney Snead asked if there are any questions.

Board discussion took place – with conversations about the what will be offered to what grade levels and/or required; what the staffing model may look like as they implement the changes; and will there be stand-alone courses.

Assistant Superintendent Shay Mikalson explained there will be fewer pure-electives. MHS Principal Tony Summers explained that personal finance will still be the senior year for most of the students and most of the students don't need seven periods in their schedule; and the career and college will be the junior year - they will give up an elective somewhere.

Board members noted how these new requirements (life skills) are important and students will benefit from having them in the long run, but are also curious of the implementation cost, not only from the dollar perspective but also student experience perspective.

Board discussion took place about identifying current resources through contracts and our various CTE programs, that we may have partnership opportunities for internships and provide additional resources that may be needed. COIC (Central Oregon Intergovernmental Council) is an example that was mentioned for the employment and educational resources available to our district and the community.

With no additional questions or comments, board chair proceeded to the next agenda item.

- **State SPED Employee Stipends**

Superintendent Jay Mathisen briefly explained that the state of Oregon is providing stipends for all SPED employees (this came out of the last legislative session); he introduced the Director of Student Services Kevin Gehrig to share in more detail.

Director of Student Services Kevin Gehrig shared some of the history on the SPED stipends, that were used for recruitment, retention, and realizing the work of these staff and explained the newest stipend.

- ✓ 2022 - CBA - Certified Staff

Special Education Compensation:

In addition to their regular salary compensation, full-time special education/ELD teachers will be paid \$750 annually.

- ✓ July 2022 - MOA - Certified Staff

Special Education Incentives: Recruit and retain special education teachers.

In addition to their contractual compensation, full-time special education teachers will be paid an annual stipend of \$2,250 (A total of \$3000.00).

The district will pay the tuition costs and a textbook stipend in an amount determined by the district for a teacher to receive a special education endorsement if the teacher commits to teaching special education in the district for at least three (3) years.

- ✓ June 2023 - MOA - Certified Staff

Special Education Incentives: Recruit and retain special education teachers.

In addition to their contractual compensation, full-time special education teachers will be paid an annual stipend of \$9,250.00 (A total of \$10,000.00).

The district will pay the tuition costs and a textbook stipend in an amount determined by the district for a teacher to receive a special education endorsement if the teacher commits to teaching special education in the district for at least three (3) years.

✓ December 2024 - ODE - Classified and Certified Staff

Special Education Staff Stipends: Providing one-time payments to Oregon's special education staff in the 2024-25 school year. To recognize the critical-services staff provide to students served by Oregon's public special education programs, as well as to support retention of qualified special education professionals.

Director of Student Services Kevin Gehrig asked if there are any questions or thoughts. Board discussion took place.

Regina Mitchell asked about whether this is a one-time stipend and asked if the district is currently paying Sped teachers more. Kevin Gehrig confirmed, yes to both questions and explained. Board Chair Courtney Snead said, although she does not disagree with the intent, she presumes the district will be covering the associated payroll costs and asked if we know what that is, and if the budget will need adjustment based on that need. Superintendent Jay Mathisen looked to CFO Brad Henry to respond to the financial question. CFO Brad Henry explained the load on payroll will be around 35%, and he does not expect it to be a huge amount so he believes the appropriations are okay, but once we have the numbers we can take a look at that. He explained that it is a grant, which means we are allowed to increase the appropriations if necessary. He concluded, if needed we will come to the board with a resolution to increase the appropriations.

Assistant Superintendent Shay Mikalson explained that the list of employees is to be turned in to the state by January 13, 2025 and it will take some time after that before we get a scale of what it will look like. Superintendent Jay Mathisen asked CFO Brad Henry if he were to take a wild guess of what the associated payroll costs will be, if he could 'ball park it' for us. CFO Brad Henry considered and responded with a guesstimate of \$20,000.

The board chair thanked Student Services Kevin Gehrig for the report and proceed to the next agenda item.

HEARING OF CITIZENS / DELEGATIONS / PUBLIC COMMENT [2-OPTIONS]

OPTION 1: Each person wishing to speak will have signed in at the beginning of the meeting to be recognized. The 509-J Board of Directors reserves this time for citizens to share comments or concerns. Because time is limited, as a standard practice, as a courtesy to others, and to maintain our meeting schedule, guests will be allotted three minutes to speak. If you have a group attending regarding the same topic, you will need to appoint one speaker. The Chair has authority to keep order and impose any reasonable restrictions necessary to conduct an efficient meeting. The Board reserves the right to delay discussion on any item presented until later in the meeting or at a subsequent meeting. Objective criticism of operations and programs may be heard, but no complaints concerning specific personnel, the visitor will be directed to the appropriate means for filing complaints as necessary.

OPTION 2: Jefferson County School District 509-J will accept public comment in writing prior to the meeting. Written comments must be received online (via the comment link on the agenda)

by **1:00 pm** [the date of the board meeting] and may be read during the public comment section of the meeting. Comments or complaints regarding specific people or personnel WILL NOT be accepted, please refer to the district complaint policy.

There were no comments submitted this evening.

Board Chair Courtney Snead proceeded to the action items on the agenda.

ACTION ITEMS

CONSENT AGENDA

1. Approval of Board Minutes of **November 14, 2024**
2. Personnel Action
3. Resolution #25-06, Misc. Grants & Donations (\$6,000)
4. Financial Report

Board Chair Courtney Snead reminded the board of the updated personnel action sheet in the front of their binders that was brought to their attention at the beginning of the meeting and she called for a motion on the consent agenda.

Laurie Danzuka made a motion to approve the consent agenda as presented; motion passed unanimously – **APPROVED 4/0**.

JCESD 2025-2026 Budget Committee Members (3-Year Terms), Three from JCSD 509J

1. Name 1 [Jacob Struck's term ended June 30, 2024]
2. Name 2 [Kevin Richards' term ended June 30, 2024]
3. Simon White is willing [Stacie Holmstrom's term ended June 30, 2024]

Board Chair Courtney Snead called for a motion on the JCESD 2025-2026 Budget Committee Members (3-year terms) calling for three from JCSD 509J.

Kevin Richards moved to appoint Jacob Struck, Ragina Mitchell and Simon White as the JCSD 509J representatives for the JCESD Budget Committee; motion passed unanimously – **APPROVED 4/0**.

BOARD & SUPERINTENDENT HIGHLIGHTS

- Friday night 2-night round dance at WSK8. Thanks to the hard work that Lonnie Henderson, custodial staff, and others contributed – great to see so many of our kids. Cool to see staff members and tribal members.
- Buff Elementary breakfast with Santa on Saturday, a fundraiser for the school. Nice to see the community coming together and honoring the tradition.
- Good work by Principal Erika Skaar at Buff Elementary.
- Madras Elementary's shop for friends and family was great.
- Saturday, youth volleyball and then Buff family event. It is nice being a part of a small

community with a true the feel of the true community.

- It is nice to know this district takes time to thank the teachers (witnessed the Thankful Tour 2024 out at Metolius).
- Appreciate the hard work, dedication, and being a part of the JCSD 509J team.

REMINDERS MARK YOUR CALENDAR

- JCSD 509J Winter Break – **December 23, 2024 – January 3, 2025**
- JCSD 509J Board Leadership – **January 7, 2024, 9am** (Courtney & Laurie)
- Next JCSD 509J Board Work Session & Meeting – **Monday, January 13, 2024 @5:30pm, @Metolius Elementary**
- **January 2025** – Board Appreciation Month

Superintendent Jay Mathisen reminded board members that in January the board meeting will be recorded based on the law that takes effect January 2025.

***Important Note:** Dates, times and locations of the events listed are subject to change with little or no notice, please check the JCSD 509J website for school board, individual school and performing arts center information on the various events scheduled throughout our district: <https://www.jcsd.k12.or.us/>*

MEETING CLOSURE/ADJOURNED

With no further business Board Chair Courtney Snead adjourned the meeting at 7:21pm.

**Draft to Board for approval at next meeting,
Monday, January 13, 2025**

Tessa Bailey, Executive Assistant

Board Chair Courtney Snead

Superintendent Jay Mathisen

Date

Date