



Jefferson County
School District 509J
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Jefferson County School District 509-J

Monday, October 14, 2024 2024-2025 BOARD MEETING

MEETING LOCATION:

Hybrid: In-person and Electronic via Zoom available for both meetings
Jefferson County School District 509J (Board Conference Room)
445 SE Buff Street, Madras, OR 97741

[ACCESS ZOOM MEETING HERE](#)

Phone +1 253 215 8782 US (Tacoma)

Meeting ID: 873 8453 1959 Passcode: 163110

2024-2025 Board of Directors:

Chair Courtney Snead, Vice-Chair Jacob Struck, Laurie Danzuka, Kevin Richards and Regina Mitchell

(Immediately following Work Session or 7:00PM)

REGULAR SESSION MEETING MINUTES

BOARD OF DIRECTORS ATTENDANCE: Chair Courtney Snead, Vice Chair Jacob Struck, Laurie Danzuka and Kevin Richards

ABSENT: Regina Mitchell

CALL TO ORDER / PLEDGE OF ALLEGIANCE / BOARD MEMBER ROLL CALL

Board Chair Courtney Snead called the meeting to order at 7:00pm followed by the Pledge of Allegiance. Board secretary noted board member attendance for the record.

Board Chair Courtney Snead asked for any questions or changes to the agenda, with none, she called for a motion to adopt the agenda.

AGENDA ADOPTION

Jacob Struck made a motion to adopt the agenda as presented; motion passed unanimously – **APPROVED 4/0.**

INFORMATION / PRESENTATIONS / REPORTS / COMMUNICATION / DISCUSSION ITEMS

- **Hispanic Heritage Month 2024 (Sun, Sep 15, 2024 - Tue, Oct 15, 2024) Proclamation**
Superintendent Jay Mathisen read the Hispanic Heritage Month Proclamation for the record.

- **JCSD 509J Student Representative Report**

MHS senior, Yashira Chaevero shared the student rep report, including details about sports (volleyball, cross country, football, boys' and girls' soccer); the Sunday Hall decorations for Homecoming week; the Homecoming parade; the powderpuff football game and the 2024 Homecoming court.

Board members thanked Yashira for the student report and expressed how much they enjoy hearing a report from the student perspective each month.

- **School Resource Officer (SRO) Contracts (Jefferson County Sheriff & Warm Springs Police) – Action Item**

Operations and Safety Director Simon White shared that both SRO Contracts (Jefferson County Sheriff & Warm Springs Police) are provided in the board packet (pages 20-34) and are an action item for the board to approve later in the meeting.

- **NIEA Convention Report - October 9 – 12, 2024, Palm Springs, CA**

Superintendent Jay Mathisen shared that this is the third year that he has attended the NIEA convention; two administrators (Jess Swagger and Brent Walsh) were able to attend for the first time this year and three board members were able to attend – it is always a great experience.

Board Chair Courtney Snead asked Jess Swagger (attending the board meeting) if she has anything to share about her experience at NIEA. Jess Swagger said it was a really great experience and she took away a lot of resources and great ideas that she and the BHS team will be using right away.

Board Chair Courtney Snead said every time she has the opportunity to attend this conference she learns something; has a great experience and takes notes about questions she has about how we are doing things in our district and how we can grow and learn. Some thoughts/questions she took away this year include, how we are evaluating our progress with PLCs both at a district level and a building level; how we prepare teachers for family engagement, not just for family engagement night, but with conversations about test scores, how we are communicating with families and also some ideas about how our district can engage with families without making them feel that they have to attend a family engagement night for them to feel engaged in our district.

Laurie Danzuka shared her experience and take away from this year's NIEA Convention. She was looking for opportunities for our district - avenues for colleges and career, pathways, and what may be on the horizon and potential sources of funding. She is also interested in scholarships and funding for our students. She said she was also focused on community engagement.

Board Chair Courtney Snead proceeded to the next agenda item.

- **Enrollment Report**

Superintendent Jay Mathisen directed board members to page 35 of the board packet and explained the enrollment report - we are above the projected enrollment budget numbers, so we are good there, but we are slightly lower in district enrollment numbers from last year.

- **OSBA Elections, Update**

Superintendent Jay Mathisen explained that there is a link to the OSBA elections webpage provided, and summarized that Laurie Danzuka is currently running unopposed for Central Region, Position 3, the board will have the opportunity to vote next month and the board secretary will enter the vote online on behalf of the board.

- **Division 22 Standards and Assurance Compliance – Action Item**

Superintendent Jay Mathisen introduced HR Director Melinda Boyle to report on the annual Division 22 Standards and Assurance Compliance.

Melinda Boyle directed board members to pages 36-44 of the board packet – she shared the report, explaining there are 4 categories: 1) Teaching & Learning, 2) Assessment & Reporting, 3) Health & Safety and 4) District Performance & Accountability. She explained the links embedded in the report providing details about the work behind each category / topic, rule number and title. Melinda Boyle shared, that the board will be happy to know, that Jefferson County School District 509J is in compliance with all of the standards requested for this school year, and the report will be posted on the JCSD 509J website tomorrow. This report is an action item, we are asking for board approval this evening, then we will report to the State of Oregon. Melinda asked if there are any questions.

Jacob Struck asked about the two items that are waived until 2027-2028. Assistant Superintendent Shay Mikalson clarified that Jacob is referring to the graduation (diploma) requirements and ELL (English Language Learners) and explained that the dates that show waived are because they will take into account those requirements after that timeframe. Superintendent Jay Mathisen added, we did not request those to be waived, everyone has those as waived, but they are maintained on the report because they remain requirements within those categories that we need to be mindful of.

With no other questions or comments Board Chair Snead proceeded to the public comments.

HEARING OF CITIZENS / DELEGATIONS / PUBLIC COMMENT [2-OPTIONS]

OPTION 1: Each person wishing to speak will have signed in at the beginning of the meeting to be recognized. The 509-J Board of Directors reserves this time for citizens to share comments or concerns. Because time is limited, as a standard practice, as a courtesy to others, and to maintain our meeting schedule, guests will be allotted three minutes to speak. If you have a group attending regarding the same topic, you will need to appoint one

speaker. The Chair has authority to keep order and impose any reasonable restrictions necessary to conduct an efficient meeting. The Board reserves the right to delay discussion on any item presented until later in the meeting or at a subsequent meeting. Objective criticism of operations and programs may be heard, but no complaints concerning specific personnel, the visitor will be directed to the appropriate means for filing complaints as necessary.

OPTION 2: Jefferson County School District 509-J will accept public comment in writing prior to the meeting. Written comments must be received online (via the comment link on the agenda) by **1:00 pm** [*the date of the board meeting*] and may be read during the public comment section of the meeting. Comments or complaints regarding specific people or personnel WILL NOT be accepted, please refer to the district complaint policy.

There were no public comments submitted under either option at this meeting.

Board Chair Courtney Snead proceeded to the action items on the agenda; asked if there is discussion or questions and called for a motion on the consent agenda.

ACTION ITEMS

CONSENT AGENDA

1. Approval of Board Minutes of **September 9, 2024**
2. Personnel Action
3. 1st Addendum to Contract for Personal Services, School Based Health Center - Jefferson County, MosaicMedical and JCSD 509J (Jefferson County Records M-235-22) in force through June 30, 2026.
4. Resolution #24-04, Misc. Grants & Donations (\$46,923)
5. Financial Report

Laurie Danzuka made a motion to approve the consent agenda as presented; motion passed unanimously – **APPROVED 4/0**.

JCSD 509J & Jefferson County Sheriff SRO Contract Approval

Jacob Struck made a motion to approve the JCSD 509J & Jefferson County Sheriff SRO Contract as presented, motion passed unanimously – **APPROVED 4/0**.

JCSD 509J & Warm Springs Police SRO Contract Approval

Jacob Struck made a motion to approve the JCSD 509J & Warm Springs Police SRO Contract as presented, motion passed unanimously – **APPROVED 4/0**.

2023-2024 Superintendent Evaluation

Board Chair Courtney Snead explained this evaluation is provided after the board evaluated the superintendent and requested the board chair and vice-chair summarize their input for a final evaluation for the record. She asked if there is any comments or discussion and called for a motion.

Laurie Danzuka made a motion to approve the 2023-2024 Superintendent Evaluation as presented, motion passed unanimously – **APPROVED 4/0.**

Superintendent Jay Mathisen thanked the board for their support and the evaluation.

Division 22 Standards and Assurance Compliance

Jacob Struck made a motion to approve the Division 22 Standards and Assurance Compliance report as presented, motion passed unanimously – **APPROVED 4/0.**

BOARD & SUPERINTENDENT HIGHLIGHTS

- The board work session is a highlight this evening - what we do, or when we think about what we do – it should be serving our community. Taft represents an alternative option in education offered to our students, and the biliteracy program is a real honor to the heritage of students, both are a great representation of the community where we live - we are proud of what our district offers.
- As always, we like to hear about positive things about our district from the community. In the last month there has been a lot of comments about the great start to the school year. It is really nice to hear all the positive comments from families. Excited to see that strength continue this year and look forward to it continuing.
- Grateful for the T-Mobile grant contribution for the park. The popsicle party that followed (with limited time before bus pickup) was well executed and organized - kudos to Madras Elementary.
- Impressed with the work at Warm Springs K-8, working with students to encourage their work on their own and taking pride in their work.
- The work session and the educators and student voices that are brought to that – a true reflection of how ‘students flourish here’ – we have a lot to be proud of in our district.
- The NIEA Conference – grateful for the work we do; the adults on this team and the leadership we have, it is profound, grateful to be a part of it.
- A privilege to work with the teams we have; nice to see our educators recognized for their work – like the recent ceremony at JCMS for regional teacher of the year, there will be more opportunities to recognize the great work of people in our district, it’s an honor to be a part of the work and the celebrations.

REMINDERS MARK YOUR CALENDAR

- JCSD 509J Board Leadership – **November 5, 2024, 9am** (Courtney & Regina)
- OSBA Annual Convention (**November 7-9**) [OSBA Annual Convention, 2024](#)
- Next JCSD 509J Board Work Session & Meeting - **Thursday, November 14, 2024**
@5:30pm, WSK8

Important Note: *Dates, times and locations of the events listed are subject to change with little or no notice, please check the JCSD 509J website for school board, individual school and*

performing arts center information on the various events scheduled throughout our district:
<https://www.jcsd.k12.or.us/>

MEETING CLOSURE/ADJOURNED

With no further business, Board Chair Courtney Snead adjourned the meeting at 7:31pm.

**Draft to Board for approval at next meeting,
Thursday, November 14, 2024**

Tessa Bailey, Executive Assistant

Board Chair Courtney Snead

Superintendent Jay Mathisen

Date

Date