



Jefferson County
School District 509J

UNITE. ENGAGE. SOAR.

Jefferson County School District 509-J

Monday, May 13, 2024

2023-2024 BOARD MEETING

Regular Session

(Immediately following 1st Budget Committee Meeting or 7:00pm)

Hybrid: In-person and Electronic via Zoom available

MEETING LOCATION:

Jefferson County School District 509J (Board Conference Room)

445 SE Buff Street, Madras, OR 97741

[ACCESS ZOOM MEETING HERE](#)

Phone +1 253 215 8782 US (Tacoma)

Meeting ID: 823 4985 2734 Passcode: 061466

2023-2024 Board of Directors:

Chair Kevin Richards, Vice-Chair Courtney Snead, Laurie Danzuka, Jacob Struck and Regina Mitchell

REGULAR SESSION MEETING MINUTES

ATTENDANCE: Chair Kevin Richards, Vice Chair Courtney Snead, Laurie Danzuka, Jacob Struck and Regina Mitchell

ABSENT: None

CALL TO ORDER / PLEDGE OF ALLEGIANCE / BOARD MEMBER ROLL CALL

Board Chair called the meeting to order at 7:06pm immediately following the budget committee meeting followed by the Pledge of Allegiance. Board secretary noted board member attendance for the record.

AGENDA ADOPTION

Board Chair Kevin Richards asked if there are questions or comments on the agenda, and called for a motion to adopt the agenda.

Laurie Danzuka moved to adopt the agenda as presented; motion passed unanimously –

APPROVED 5/0.

INFORMATION / PRESENTATIONS / REPORTS / COMMUNICATION / DISCUSSION ITEMS

National Teacher Appreciation Week (May 6-10, 2024)

Board Chair Kevin Richards informed the board of the proclamation in the board packet and asked if somebody is interested in reading it – Regina Mitchell volunteered to read the proclamation (page 3 of board packet).

Board Chair Kevin Richards highlighted the pizza appreciation weeks sponsored by the district for teacher/staff appreciation and Superintendent Mathisen invited board members to join the team in celebrating in the final week (5/13-5/17) of deliveries.

Student Representative Reports

Board Chair Kevin Richards noted that the Bridges High School student representatives are not available to attend this meeting due to the busy schedules this time of year, and the Madras High School student rep provided a written report that is in the board binders.

Superintendent Mathisen informed the board that both BHS student reps will be graduating this year, and Yashira from MHS is a Junior this year and interested in the student rep position; we will be bringing information from our high school leadership to the board for the 2024-2025 student representative positions in upcoming meetings.

Proposed 2024-2025 JCSD 509J Board Calendar – *action item*

Board Chair Kevin Richards said the proposed 2024-2025 board calendar is in the board packet (page 4) and there was an open discussion about the start time of the meetings that is not reflected in this calendar, but is still open for discussion and opened it up for board member input. Jacob Struck said he is happy to change the time, but it is difficult to get here at 5:30pm. Courtney Snead said she is happy to do it, she would like the meetings to be earlier. Board Chair Kevin Richards said is happy to do whatever works best. Regina Mitchell said either 5 or 5:30pm work, it doesn't matter to her. Laurie Danzuka said she struggles with a 5pm start time. Based on the discussion, the board decided to leave the start time at 5:30pm for 2024-2025.

It was requested to add the high school graduation dates to the 2024-2025 board calendar.

Superintendent Jay Mathisen pointed out that the July board meeting day is different than the typical day and the August meeting time will be different for the retreat, and it may be at Big Muddy - tentatively scheduled for noon to 4:00pm; we are waiting for confirmation and will keep the board informed.

ODE Added Support & Coaching Update / Board Rep

Assistant Superintendent Shay Mikalson provided the ODE Added Support & Coaching update and informed the board that Laurie Danzuka will be the JCSD 509J Board Representative on the team, and thanked her for her willingness to serve in that capacity. He also informed them that after conversations with the association leadership, they are also looking for a teacher representative - the team will work together to select that individual.

Assistant Superintendent Shay Mikalson explained the other voices that will contribute to the success of the team. He shared that they are pleased with the progress of this team and still recommend it to the board. The kick off will start in July with a goal of meeting on a monthly basis then broader meetings on a quarterly basis.

Board Chair Kevin Richards asked if there are any questions or comments, and proceeded to the next agenda item.

2024-2025 Indian Education Advisory Committee Calendar – action item

Superintendent Jay Mathisen explained the 2024-2025 Indian Education Advisory Committee Calendar, the members and partnership of this team. He thanked Laurie Danzuka for her involvement behind this work and the value that she brings to the committee.

Laurie Danzuka made a comment about the importance of community engagement and said she is pleased to see the efforts and progress this committee has made in recent years.

Jacob Struck asked for location of meetings. Superintendent Jay Mathisen said that the meetings have been taking place at Warm Springs K-8 Academy and a few times they have met at a location in the Warm Springs area.

Superintendent Jay Mathisen explained the approval of the 2024-2025 Indian Education Advisory Committee Calendar is part of the action items this evening.

HB 2009, Resolution #24-16, School Support Fees – action item

Chair Kevin Richards explained that the legislature has required that the boards adopt special enterprise zone school support fees throughout Oregon.

Courtney Snead stated for the record a potential for a perceived conflict of interest due to the fact that her husband is active in the City of Madras, but it is not an actual conflict, therefore she will be participating in this conversation.

Superintendent Jay Mathisen introduced a few people attending via Zoom to present on this topic: CEO of EDCO Jon Stark, and City Planner Nick Snead.

Superintendent Jay Mathisen explained in detail the School Support Fees and the requirement of 15-30%, as reflected on pages 6-10 of the board packet, and explained there is a resolution in the action items for board approval this evening.

Discussion took place about the school support fee, the purpose, the requirements and whether districts could opt out of this program.

Jon Stark informed the board opting out of this program is currently not an option.

Board members presented Jon Stark with questions about the proposed tax, and also asked whether the school district can determine how the funding is used.

Assistant Superintendent Shay Mikalson explained that these fees do not just stay here to serve students from 509J, they are a part of the taxation fee structure that ultimately goes back to the state school fund – all together.

Assistant Superintendent Shay Mikalson asked Jon which districts have already taken action on this resolution. Jon Stark explained that he believes Crook, Redmond, Bend-LaPine and Sisters. The ones remaining are Metolius, Culver and tonight, Madras.

Superintendent Jay Mathisen directed board members to page 30 of the board packet for the Resolution 24-16, School Support Fees that the board will be voting on this evening.

Notice of Intent, Alliant System

Superintendent Jay Mathisen directed board members to page 11 of the board packet to view the notice of intent to award Alliant Systems the HVAC service contract. Superintendent Jay Mathisen confirmed with Operations Director Simon White and explained to the board, if all goes well with final conversations, we will bring the final contract for board approval in June.

Courtney Snead asked how many responses were received. Simon White explained that there were three highly qualified responses.

Jacob Struck asked how long is the contract and if there are set prices on materials or will they be negotiating. Simon White said they are proposing a five-year contract and explained the plan for negotiating materials with terms of service throughout the duration of the contract.

Jacob Struck asked for clarification about hiring a company for maintenance and how it will impact our maintenance staff. Simon White explained that there is a maintenance staff member that will be performing select work along-side the contracted team. Further clarifying that staff will be performing maintenance with filters and other work that does not require the expertise that the company will bring.

Enrollment Update

Superintendent Mathisen directed board members to page 12 of the board packet and explained the enrollment update - summarizing the 2023-2024 school year for total district enrollment.

Behavior Supports Update

Superintendent Jay Mathisen directed board members to page 13 of the board packet for the *Executive Summary for Supports for Students Exhibiting Challenging Behaviors* and he introduced Director of Student Services Kevin Gehrig to also present on the topic.

Superintendent Jay Mathisen explained that they will mostly be referring to K-5 (kindergarten – 5th grade) students for this discussion on the framework for behavior supports in our district.

Director of Student Services Kevin Gehrig shared a handout of an inverted triangle document to explain the tier levels of behavioral support.

- Tier 1: All Students
- Tier 2: Some Students
- Tier 3: Few Students

Superintendent Jay Mathisen explained in detail some of the hiring challenges for the behavior program and comprehensive supports our district has invested in as a multi-faceted approach. He emphasized the tier levels and the importance of not reacting to a situation and assigning tier level 3 as a solution. He also shared efforts in moving forward to this comprehensive approach with aggressive investments reflected in our 2024-2025 proposed budget.

Director of Student Services Kevin Gehrig explained some PD (professional development) opportunities that staff have been participating in, and plans for some additional summer PD that will be available to continue to help educators in these challenges.

Regina Mitchell said one of the things she would like to see is the family partnership as early as tier 1; don't wait until tier 2 to involve the families – it is important the families know as early as possible so they are on board to help.

Courtney Snead said one of the things they started this year that she is grateful for, is “positive referrals” – which means they call the parent about the positive things their child did, as reinforcement of the positive behaviors.

Chair Richards thanked Superintendent Jay Mathisen and Director of Student Services Kevin Gehrig for presenting on this important topic this evening.

Courtney Snead thanked leadership for the prompt response to last meetings comments regarding behavior challenges in the classroom – she feels like this evening's presentation is a direct response to them hearing the concerns and the efforts being made to help in this situation.

Jacob Struck said he understands and is thankful for the efforts and training in place, but would also like to know, “What are the consequences, if any?” Superintendent Jay Mathisen responded, saying that is a good question; and explained, sometimes the consequences vary, depending on the situation and the severity. Also, the age and cognitive ability for the processing of the consequence as well as the relationships at home are considered. It is complex, sometimes there is a whole lot going on behind the scenes that may not be seen. So, when people say there are no consequences anymore, he wants people to know that we try to establish processes with steps that have solutions, and he understands there are challenges; it is heartbreaking to hear about some of the situations.

Assistant Superintendent Shay Mikalson shared about legislative changes that have taken place in terms of students who identify as special education – explaining that our solutions are in partnership with the families; and we try to come up with solutions, but we don't have the ability to unilaterally make those decisions. Our district leadership are doing a great job trying to work to establish options that work for students. Reminding, we are not saying “we cannot do it” – we are saying we want to work in partnership with our families. He also reminded them of the work that has been taking place in our district around threat assessment work that brings a strong

partnership to the table of various resources that we have not even shared about this evening – those efforts need highlighted as well.

HEARING OF CITIZENS / DELEGATIONS / PUBLIC COMMENT [2-OPTIONS]

OPTION 1: Each person wishing to speak will have signed in at the beginning of the meeting to be recognized. The 509-J Board of Directors reserves this time for citizens to share comments or concerns. Because time is limited, as a standard practice, as a courtesy to others, and to maintain our meeting schedule, guests will be allotted three minutes to speak. If you have a group attending regarding the same topic, you will need to appoint one speaker. The Chair has authority to keep order and impose any reasonable restrictions necessary to conduct an efficient meeting. The Board reserves the right to delay discussion on any item presented until later in the meeting or at a subsequent meeting. Objective criticism of operations and programs may be heard, but no complaints concerning specific personnel, the visitor will be directed to the appropriate means for filing complaints as necessary.

OPTION 2: Jefferson County School District 509-J will accept public comment in writing prior to the meeting. Written comments must be received online (via the comment link on the agenda) by **1:00 pm [the date of the board meeting]** and may be read during the public comment section of the meeting. Comments or complaints regarding specific people or personnel WILL NOT be accepted, please refer to the district complaint policy.

None comments were submitted for either option this evening.

ACTION ITEMS

1. CONSENT AGENDA

- 1.1. Approval of Regular Session Board Meeting Minutes of **April 8, 2024**
- 1.2. Resolution #24-15, Misc. Grants & Donations (\$86,334)
- 1.3. Personnel Action
- 1.4. Financial Report

Courtney Snead brought it to the board's attention that resolution #24-15 does not list of donors as seen in previous reports (page 24 of the board packet). The board secretary provided the list on donors/granters and Superintendent Mathisen read the list to board members:

- Bean Foundation, Inc., \$15,000 - For upgrade of the Metolius school playground.
- St. Charles Health System, \$5,000 - Weekend food program for kids at risk.
- Oregon GEAR UP c/o Oregon State University, \$1,250 - For completion of FAFSA & ORSAA event providing food, childcare and student incentives. Samantha Loza @ MHS coordinated event.
- The NRA Foundation, \$2,084 - To support Trap Shooting program / sport @ MHS.
- Oregon State University / College of Education District wide SPED, \$ 60,000 - Enhancing Excellence: Professional Development and Coaching for Special Education Teams in Rural School District.
- Warm Springs Comm Action Tea, \$ 3,000 - To support Warm Springs Youth Council expenses.

Courtney Snead made a motion to approve to consent agenda as presented; motion passed unanimously – **APPROVED 5/0**.

2. PROPOSED 2024-2025 JCSD 509J BOARD CALENDAR

Jacob struck made a motion to approve the 2024-2025 JCSD 509J Board Calendar as presented; motion passed unanimously – **APPROVED 5/0**.

3. PROPOSED 2024-2025 INDIAN EDUCATION ADVISORY COMMITTEE CALENDAR

Laurie Danzuka made a motion to approve the 2024-2025 Indian Education Advisory Committee Calendar as presented; motion passed unanimously – **APPROVED 5/0**.

4. HB 2009, RESOLUTION #24-16, SCHOOL SUPPORT FEES

Jacob Struck made a motion to approve Resolution #24-16 at a rate of 15% for School Support fees, as presented; motion passed – **APPROVED 4/0** [Courtney Snead abstained].

BOARD & SUPERINTENDENT HIGHLIGHTS

- Recently heard the current Teacher of the Year speak and it was profound. This year's Regional Teacher of the Year process has been completed by the JCESD blue-ribbon panel – we have amazing teachers at 509J we should be proud of.
- Thank you to Tony Summers, Simon White and Joey Prechtl for the manner they handled and communicated the incident at the local park during a very busy time of day (the release of schools), the necessary schools were on secure status at the spur of the moment. The coordination was fantastic.
- Last week walked halls at JCMS and saw former board member (Jamie Hurd), was encouraged by what she said, she is tired, but loves it.
- Was able to visit classrooms for appreciation pizza, nice to visit with staff.
- Attended a Best Care meeting that focused on reinstating the jail program; it was interesting. The DARE program will benefit the students.
- Was able to visit schools during teacher appreciation week – it is nice to see the validation of teachers.
- Work being done on the Bridges sign – it will be a nice highlight to our community.
- Attended Salem OSBA Legislative policy committee meeting – reflection of our great staff when we hear people articulate their work in our district. It was heartbreaking to hear stories of school financials; grateful for the position we are in.
- Library, inquiry – how we can use partners to expand what our kids get exposed to at all different levels. To support our library and partner for OBOB (Oregon Battle of the Books) is a great partnership.
- Spoke to several high school students recently, and it's good to see how much we have to offer at our schools and how great the programs are that we have produced for our students. Grateful for the financial stability and applaud the admin and encourage leadership to continue to spend our funds wisely.

REMINDERS MARK YOUR CALENDAR

- Next Board Leadership (9am) – **Tuesday, June 4, 2024** (Kevin & Regina)
- ~~2nd Budget Committee Meeting (5:30PM) @SSB – Monday, May 20, 2024 – if needed~~
- MHS Scholarship Ceremony – **Thursday, June 6, 2024**
- BHS Graduation – **Friday, June 7, 2024**
- MHS Graduation – **Saturday, June 8, 2024**
- **Board Work Session – Monday, June 10, 2024** (Board Reflection / Board Development)
- **JCSD 509J Budget Hearing & Regular Session Board Meeting** (immediately following budget hearing or 7:00PM) @SSB – **Monday, June 10, 2024**

Melinda Boyle reminded the board that the Gift of Literacy will be taking place on Friday, May 17, 2024 from 9am – 1pm at the Performing Arts Center.

Important Note: Dates, times and locations of the events listed are subject to change with little or no notice, please check the JCSD 509J website for school board, individual school and performing arts center information on the various events scheduled throughout our district:

<https://www.jcsd.k12.or.us/>

MEETING CLOSURE/ADJOURNED

With no further business, Board Chair Richards adjourned the meeting at 8:23pm.

Draft to Board for approval at next meeting,

Monday, June 10, 2024

Monday, June 17, 2024

Tessa Bailey, Executive Assistant

Board Chair Kevin Richards

Superintendent Jay Mathisen

Date

Date