

**Jefferson County
School District 509J**

Code: **EBC/EBCA**
Adopted: 11/10/86
Readopted: 10/9/06
Revised: 10/22/07
Orig. Code(s): 473

Emergency Procedures and Disaster Plans

In the event of an emergency situation, the superintendent may authorize the use of district vehicles, equipment, or buildings for public safety when the request is made by an appropriate public official. Fire, bomb threat, civil disturbances, earth quake, nuclear threat or emergencies, and health emergencies are examples of such situations. Rental charges and/or other fees, if any, will be determined by the Board at its next meeting unless charges are specified by a higher authority.

The superintendent will develop and maintain a plan specifying procedures to be used in such emergencies as disorderly conduct, unlawful assembly, disturbances at school activities, natural disasters, fire, illness or injury of a student or staff member, and use of force on school property. The superintendent will consult with community and county agencies while developing this plan.

The district's Emergency Procedures Plan will meet the standards of the State Board of Education.

Copies of the Emergency Procedures Plan will be available in every school office and other strategic locations throughout the district. Parents will be informed of the district's plan for the care of students during an emergency situation.

In the case of long term disruption to district operations as a result of a pandemic flu, declared public health emergency, or other catastrophe, the district emergency plan shall at a minimum include the following:

1. Who is in charge of the district plan;
2. What steps the district will take to stop the spread of disease;
3. How sick students will be identified;
4. Transportation plan for sick students;
5. Disease containment measures for the district;
6. Communication plan for staff, students, parents;
7. Continuing education plan for students;
8. Procedures for dealing with student privacy rights;
9. Employee leave procedures during a pandemic flu or other catastrophe;
10. Employee pay and benefit plan and procedures;
11. Facility utilization by other agencies procedures;
12. Business operations plan for offsite operation or alternative measures.

END OF POLICY

Legal Reference(s):

ORS 332.107
OAR 437-002-0161

OAR 437-002-0360
OAR 437-002-0377

OAR 581-022-1420