



Jefferson County School District 509-J

Board of Directors Meeting Minutes of:

Monday, September 24, 2018

ATTENDANCE: Chair Courtney Snead, Vice-Chair Stan Sullivan, Laurie Danzuka, Jamie Hurd, Superintendent Ken Parshall, Executive Assistant Tessa Bailey, Madras Pioneer Reporter Susan Matheny

ABSENT: Tom Norton

REGULAR SESSION

[Board Chair Courtney Snead]

Call to Order / Pledge of Allegiance

Chair Courtney Snead called the meeting to order at 7:00pm.

AGENDA ADOPTION – Stan Sullivan moved to adopt – **approved 4/0**

STUDENT REPRESENTATIVE(S) INTRODUCTION & OATH OF OFFICE – There was no student representative assigned – Superintendent Ken Parshall explained until they find a student rep we will try to have a student attend with a report on a rotating basis.

PRESENTATIONS AND REPORTS

Presentation of Audited Financials

Brenda Bartlett, CPA from SGA Certified Public Accountants and Consultants, LLP presented the Audited Financials – Annual Financial Report, year ended June 30, 2018.

Operations Report

[Randy Bryant, HR & Operations Director]

Randy Bryant, Tim Whitaker, Jessie Holland (Account Manager, Energy Trust of Oregon) reported on a project at Jefferson County Middle School. They are performing and paying for a study on the HVAC controls at the middle school. Discussion took place regarding the study that is being done.

Randy Bryant shared that JCSD is partnering with Walker Structural Engineering for a seismic assessment and upgrade. The seismic assessments are being done on two of our buildings: Metolius Elementary and Madras Elementary. There are plans to apply for a competitive grant from the State of Oregon, deadline for grant is November 15th. Discussion took place regarding the grant, the potential for matching funds and if there are plans to add other work if we are awarded the grant. Benefits of this grant are for safety upgrades and the funding for such upgrades without costing the district money.

Joint Committee on Student Success

[Superintendent Ken Parshall]

Superintendent Parshall shared that he recently participated in a roundtable meeting for the Joint Committee on Student Success; the meeting took place in Redmond on Thursday, September 13, 2018 - legislators visited Central Oregon to take public testimony to formulate a plan to improve public education and provide adequate funding for schools.

CORRESPONDENCE / COMMUNICATION / DISCUSSION ITEMS

The City of Madras, Notice of Decision (*property #11-14-06-1004; file #P-18-3*) was shared.

HEARING OF CITIZENS / DELEGATIONS

The 509-J Board of Directors reserves this time for citizens to share comments or concerns. Because time is limited, as a standard practice, as a courtesy to others and to maintain our meeting schedule, guests will be allotted three minutes to speak. If you have a group attending regarding the same topic, you will need to appoint one speaker. Each person wishing to speak will have signed in at the beginning of the meeting to be recognized. - **No comments.**

EXECUTIVE SESSION:

At 7:36pm - In accordance with ORS 192.660(2)(d) the board will meet to conduct deliberations with persons designated to carry on labor negotiations.

The Executive Session ended at 7:50pm.

ACTION ITEMS

CONSENT AGENDA

- Stan requested to pull personnel action.
- Stan moved to approve the consent agenda (minus the personnel) – **Approved 4/0**
- Approval of Board Minutes **September 10, 2018**
- ~~Personnel Action (if any)~~ *pulled for discussion*
- Audit Report
- August 2018 Financial Statement
- Resolution 19-07, RTI Grant
- Resolution 19-08, English Language Acquisition Grant
- MEA Collective Bargaining Agreement
- Non-represented employee compensation agreement

Stan Sullivan moved to approve the consent agenda as presented (minus the personnel action item) - **Approved 4/0.**

Stan Sullivan requested the personnel sheet be prepared and brought before the board in advance of the meeting. Request noted and agreed.

Stan moved to approve the personnel – **Approved 4/0.**

REMINDERS

Board Leadership, Tuesday, October 2, 2018 @4:00pm (Courtney & Laurie)
October 4th – OSBA OAESD

REMINDERS - Continued

Board Work Session (at Warm Springs Museum) - Monday, October 8, 2018 @5:30pm

Board Meeting (at Warm Springs K-8) - Monday, October 8, 2018 @7:00pm

Thinking ahead – mark your calendar:

Board Work Session - #2 Promise Scholarship Program (PSP) – Monday, October 22, 2018

72nd Annual OSBA Conference: November 8-11, 2018

Board Meeting (at Big Muddy) – Tuesday, November 13, 2018 (carpool at SSB @1:30pm)

Distinguished Alumni

Jamie Hurd reminded us that October 16th is the next school visit for board members.

BOARD HIGHLIGHTS

- Great visits to schools with Exec Team
- Chamber banquet – Japan team; thank Ken for attending
- Maintenance department was putting in new security door – kudos to the maintenance department
- Positive feedback on safety in schools and how the district has made it a priority – people appreciate us making it a priority.
- Collaboration Grant design/implementation team will be creating committees that the compensation; professional dev; evaluation and career pathways – exciting. Met the Improvement specialist.

SUPERINTENDENT HIGHLIGHTS

- Rolling out the school safe tip line in September
- School safe – training

MEETING CLOSURE / ADJOURN

Meeting was adjourned at 8:02pm.

Tessa Bailey, Executive Assistant

Draft to Board for approval at next meeting.
Monday, October 8, 2018

Courtney Snead, Board Chair

Ken Parshall, Superintendent

Date

Date