



Jefferson County School District 509-J

Board of Directors Meeting Minutes of:

Monday, August 20, 2018

Attendance: Board Chair Courtney Snead, Vice-Chair Stan Sullivan; Jamie Hurd and Laurie Danzuka; Superintendent Ken Parshall and Executive Assistant Tessa Bailey; Madras Pioneer Reporter Susan Matheny; other staff members: Melinda Boyle and Randy Bryant

Absent: Board member Tom Norton

REGULAR SESSION

Board Chair Courtney Snead called the meeting to order with a Pledge of Allegiance at 7:10pm.

AGENDA ADOPTION

Board Member Jamie Hurd moved to approve the agenda as presented – **Approved 4/0.**

CORRESPONDENCE

Superintendent Parshall shared details on the following:

- Chamber of Commerce – JCSD is listed as a new member; the Chamber of Commerce sends out weekly emails to inform people of new members and upcoming events throughout the community.
- Email from OSBA (Jim Green), updating OSBA directory for board members - please see Tessa to confirm your information (address and phone numbers) is current.
- Registration for 72nd OSBA Annual Convention is now open (Portland, Oregon).

PRESENTATION & REPORTS

- Melinda Boyle presented the ELL State Report to the board.

COMMUNICATION / DISCUSSION ITEMS

- Board Leadership dates were provided to the board; Board Member Jamie Hurd requested the dates be filled in rotating the board member names and the individual board members will take it upon themselves to change the date if necessary.
- Grants update – Superintendent Parshall shared the grants update handout and explained that some are still pending in order to go through the budget process and be brought to the board.
 - Discussion took place on the various grants; definition of chronic absenteeism (90% attender); the number school days in the school year and whether the grant is a competitive grant or not.
 - Discussion also took place regarding the sustainability of grants as we proceed.
- Adopted policies status/updates are currently with OSBA, they have hired new staff who will be working on our policies for their training and they will inform us of the progress.
- Superintendent Parshall shared the progress for “Back to School” sharing the in-service schedule that was provided to all the administrators last week and inviting them to join us for the all-district lunch or any of the activities. He also reminded them that this week (8/20-8/24) is new teacher week; they will be meeting at the PAC, welcomed to our district with a tour and training.

- Mr. Parshall shared that the student representative policy has been sent to the administrators at Madras High School for them to consider a student who would be a good candidate. Laurie Danzuka expressed it would be nice to have two, a junior & senior to help be sure they can attend consistently and have the Junior move up to the senior position when the senior graduates.

HEARING OF CITIZENS / DELEGATIONS

The 509-J Board of Directors reserves this time for citizens to share comments or concerns. Because time is limited, as a standard practice, as a courtesy to others and to maintain our meeting schedule, guests will be allotted three minutes to speak. If you have a group attending regarding the same topic, you will need to appoint one speaker. Each person wishing to speak will have signed in at the beginning of the meeting to be recognized.

The following items were part of the Action Items and Consent Agenda for the evening:

Consent Agenda:

- Approval of Board Minutes **July 23, 2018**
- Personnel Action (*document attached in original meeting binder*)
 - *Upon viewing the personnel action list the board requested if there is a time to meet the new administrators. Mr. Parshall said he will work on scheduling a time for the board to meet them.*

Board Member Laurie Danzuka moved pull Superintendent Ken Parshall's contract from the Personnel Action part of the consent agenda for discussion.

Jamie Hurd moved to approve consent agenda as amended (*pulling Ken's contract for discussion*) – **Approved 4/0.**

Laurie Danzuka clarified that the new contract for Mr. Parshall is being brought before the board due to the fact that Ken had a dual role at year one (WSK8 Principal) and that has changed after the hiring of new Principal at Warm Springs.

Vice-Chair Stan Sullivan moved to approved Ken's contract as written – **Approved 4/0.**

Executive Session

At 7:58 - In accordance with ORS 192.660(2)(d) the board will meet to conduct deliberations with persons designated to carry on labor negotiations.

At 8:09 the board reconvened in Regular Session with no action required.

REMINDERS

- Board Work Session (School Safety follow-up) - Wednesday, August 29, 2018 @4:00pm
- All Staff BBQ – Thursday, August 30, 2018 @MHS, 11:30am-1:00pm
- WSK8 Back to School BBQ – Thursday, August 30, 2018 @WSK8 4:00-6:00pm
- Board Work Session (Promise Scholarship Program w/Kristen Miles, OSBA) - Monday, September 10, 2018 @4:00pm
- Board Meeting - Monday, September 10, 2018 7:00pm
- Thinking ahead – mark your calendar:
 - NIEA – Early Bird registration (*Laurie & Courtney*) – October 10-13th
 - 72nd Annual OSBA Conference: November 8-11, 2018

BOARD HIGHLIGHTS

- Encouraged with the numbers and growth – keep it going.
- Nice hearing and seeing staff talking about being ready for school.
- Thanks (Tessa) for adding page numbers on the agenda.
- Jefferson County Health Department meetings have been working on ‘how we can stop being one of the least healthy counties in our State.’
- Board is working on staff appreciation for the year – in the works

SUPERINTENDENT HIGHLIGHT:

- ✓ It’s encouraging to hear the opening message to 9th graders and then to see the number of kids on our football team.
- ✓ To see the work that teachers are doing. Approximately 50 teachers & administrators went to the AVID & PLC trainings. Very proud of the staff dedication.

MEETING CLOSURE / ADJOURN

Board Chair Courtney Snead adjourned the meeting at 8:20pm.

Tessa Bailey, Executive Assistant

Draft to Board for approval at next meeting.
Monday, September 10, 2018

Courtney Snead, Board Chair

Ken Parshall, Superintendent

Date

Date