

Jefferson County School District 509-J
Board of Directors Meeting
Minutes of October 9, 2017

1. **CALL TO ORDER / PLEDGE OF ALLEGIANCE.** Chair Laurie Danzuka called the meeting to order at 7:00 p.m. in the Board Conference Room of the District Support Services Building. Superintendent Ken Parshall and other Board members attending were Vice-chair Courtney Snead, Stan Sullivan, Jamie Hurd and Tom Norton, Jr.. Additional staff present Chief Financial Officer Martha Bewley and Human Resources and Operations Director Randy Bryant. Susan Matheny reported for The Madras Pioneer and Stacey Reed recorded minutes.
2. **ADOPTION OF AGENDA.** Tom Norton, Jr. moved that the agenda be adopted as presented. (5-0)

► **INFORMATION**

3. **SUPERINTENDENT and BOARD HIGHLIGHTS.**
 - Laurie Dazuka and Courtney Snead summarized their experience attending the National Indian Education Association Conference.
 - OSBA Convention and Regional Meeting confirmed Jamie Hurd, Courtney Snead and Ken Parshall will attend the Regional Meeting, October 18. OSBA Convention held in November in Portland will be attended by all Board members.
 - Eclipse Update, Martha Bewley presented Eclipse Revenue Summary and the break out information by participating group.
 - Student enrollment as of the 1st of October is at 2,983 which is below the 3,030 projected enrollment for 2017-18.
 - Stan Sullivan reported the Annual Distinguished Alumni event was well attended. Observed positive interactions with teachers, enthusiastic students an overall great event. In the future include the public to participate.
4. **CORRESPONDENCE.** None.
5. **FINANCIAL AUDIT PRESENTATION BY BRENDA BARTLETT, CPA.** Brenda Bartlett, CPA presented a copy of the Annual Financial Report for the year ending June 30, 2017, for Jefferson County School District 509-J. The Board viewed the Independent Auditor's Report and Ms. Bartlett explained the process of preparation of documents and reports by the District' management followed by presentation for an opinion by SGA audit services. Supplementary information was provided as required by legal and other government authority. Ms. Bartlett presented the financial highlights and overview of the financial statements. Ms. Bartlett reported the District is compliant with applicable laws, regulations, contracts and grants, and the Minimum Standards for Audits of Oregon Municipal Corporations. The District was well in compliance with the single audit performed in accordance with government auditing standards. SGA is hired by the Board. Hence the Board was next directed to the letter addressed to the Board of Directors for the purpose of reporting significant audit findings. A second letter from SGA was shared directed to both Management and the Board of Directors with comments and suggestions.
6. **HEARING OF CITIZENS / DELEGATIONS.** The 509-J Board of Directors reserves this time for citizens to share comments or concerns regarding a topic on the agenda. Each person wishing to speak will sign in at the beginning of the meeting to be recognized. There were no comments.

► **ACTION**

7. **CONSENT AGENDA.**
 - a. Approval of September 25, 2017, Board Minutes
 - b. Personnel Action
 - c. Budget Calendar
 - d. Audit Report

**Stan Sullivan moved that the Board approve items on the Consent Agenda as presented.
Motion carried. (5-0)**

8. HEARING OF CITIZENS / DELEGATIONS. The 509-J Board of Directors reserves this time for citizens to share comments or concerns regarding a topic on the agenda. Each person wishing to speak will sign in at the beginning of the meeting to be recognized. There were no comments.
9. REMINDERS: October Board meetings:
 - OSBA Fall Regional Meeting, HDESD, October 18, 2017
 - Policy Re-write Board Work Session, SSB, Thursday, October 19, 2017
 - Board Meeting, SSB, Monday, October 23, 2017
10. ADJOURNMENT. There being no further business, Chair Danzuka adjourned the meeting at 7:50 p.m.

Respectfully submitted,

Stacee Reed, Contracted Executive Assistant

Draft to Board for approval at next meeting October 23, 2017.

Laurie Danzuka, Board Chair

Ken Parshall, Superintendent