

APPROVED

Jefferson County School District 509-J

Board of Directors Meeting Minutes of:

Monday, January 8, 2018

[Meeting took place at the Madras Performing Arts Center]

Attendance: Courtney Snead, Vice-Chair; Stan Sullivan, Board Member; Tom Norton, Board Member; Jamie Hurd, Board Member; Ken Parshall, Superintendent; Tessa Bailey, Executive Assistant and Susan Matheny reported for Madras Pioneer. Other school staff in attendance: Martha Bewley; Melinda Boyle & Randy Bryant. Other members of the community and students for the school spotlight were also present.

Absent: Laurie Danzuka, Board Chair and Ellise David, Student Representative

Call to Order/Pledge of Allegiance & Adoption of Agenda: Vice-Chair Courtney Snead called the meeting to order at 7:00pm at the Madras Performing Arts Center Conference Room 412 SE Buff Street, Madras, OR

Board Member Tom Norton moved to approve the agenda - Approved 4/0.

► INFORMATION

PRESENTATIONS AND REPORTS:

School Spotlight: For the school spotlight Superintendent Ken Parshall introduced Buff Elementary Principal to present nine students with certificates for exceeding the standards on the Smarter Balance Assessment. Certificates were presented to: Michael Young, Robert Soliz, Maya Garcia, Hunter Denny, Autumn Keever, Dulce Orozco, Gracie Otter, Kyler Stein and Killian White.

Student Representative Report – none (student representative absent)

Division 22 Assurances – As required by OAR 581-022-2305, the Division 22, (Standards for Public Elementary and Secondary Schools, 2017-2018 Assurances Report to Community) was presented by Superintendent Ken Parshall. He informed the board that these assurances as required will be reported to the State and also posted on our website.

Ballot Measure 101 – Superintendent Ken Parshall shared two documents relative to Ballot Measure 101. One document from Jim Green, OSBA Executive Director, summarizing Ballot Measure 101 the other, a memorandum from COSA (Craig Hawkins and Morgan Allen); these documents were provided for information only.

School Board Appreciation – In recognition of School Board Appreciation month (January 1-31, 2018) Superintendent Parshall presented the board members with a certificate of appreciation from OSBA and thank you cards on behalf of Jefferson County School District.

DISCUSSION ITEMS:

Our Core Values: [*Honesty; Integrity; Trustworthiness; Loyalty; Fairness; Caring; Respect; Citizenship; Responsibility; Cooperation*] Board member Tom Norton, Jr. shared “loyalty” as his part in our core values discussion. Tom explained that true loyalty cannot be bought or negotiated, it has to be earned and it takes a life-time. He used the analogy of a pet and how they act, how loyal they are, and how their loyalty is earned. Tom explained, as a school board member and from a business perspective the desire is “true” customer loyalty and how we gain it is by putting the customer first, providing a quality product and quality service - that is what he believes is our goal as the 509-J school board. He explained, we may not always get it right but we continue to strive for quality (education and service) and gain the respect and loyalty of our customers – our schools and the community.

Board Participation on Community Committees: Vice-Chair Snead opened the discussion item acknowledging this was a topic discussed in training with OSBA. She stated, when involved/participating in the community, the board should be making motions and appointing people to serve in the capacity representing the school district so some aren't going out representing (or giving the impression of) but the board not being aware of it. She shared examples of meetings: Jefferson County Education Council and Community Health Improvement Partnership (CHIP). She mentioned that attending these kind of meetings involve us in the community collaboration and may also help us become more aware and educated on grant opportunities for our district.

Discussion continued regarding board member availability, involvement and participation in community meetings/gatherings. This was a discussion item only - no action by the board was required. The discussion resulted in an **action item** request to provide a list of potential community committees or partnerships to the board for further discussion, reference and consideration.

Hearing of Citizens: The 509-J Board of Directors reserves this time for citizens to share comments or concerns regarding a topic on the agenda. Each person wishing to speak will sign in at the beginning of the meeting to be recognized. – **There were no comments.**

► ACTION

Consent Agenda:

Board member Stan Sullivan moved to approve the Consent Agenda and Board Member Jamie Hurd requested to pull the Resolution #18-22 – CTE Revitalization Grant from Oregon Department of Education for further discussion.

Stan Sullivan amended the motion to approve the agenda minus the Resolution #18-22, the CTE Revitalization Grant from Oregon Department of Education for further discussion – Approved 4/0.

Discussion took place regarding Resolution #18-22 – CTE Revitalization Grant. Board member Jamie Hurd commented and Superintendent Parshall agreed that this grant is significant for our district and community. This is a very competitive grant from Oregon Department of Education. It represents collaboration with community businesses and college partnerships; high school and middle school staff and will have significant impact to exposing more students to technical education in our community. Superintendent Parshall shared a detailed budget for the grant and explained in detail what the costs include and how the education will involve extended day education and summer programs for middle school students. The largest purchase for equipment will be the CNC Mill, a state-of-the-art manufacturing equipment for Madras High School. Other grant funded equipment include: tools, drones, cameras, Surface Pro tablets, laptops and desktops. Superintendent Parshall answered the question regarding why after-school or summer programs; he explained that it's due to the cost of staffing. A planning meeting will take place in the near future to design the summer education program. The desire is to include University of Washington staff again for the summer programs in science technology engineering and math.

Discussion took place regarding the equipment purchases to ensure we are utilizing our resources wisely, and the determination to purchase the CNC Mill was based on the 'needs' list provided by administrators and staff during the initial phase of grant request.

Once discussion concluded Jamie Hurd moved to approve Resolution #18-22 – CTE Revitalization Grant from Oregon Department of Education. – Approved 4/0.

Appoint Budget Committee Members: Superintendent Parshall presented the board with a list reflecting present and three newly proposed budget committee members for FY 2018-2019: Jim Hutchins; Rolando Mendez and Ken Stout all of Madras.

Stan Sullivan, Board Member motioned to approve the new budget committee members as proposed. – Approved 4/0.

Renewal of Mosaic Medical school based health contract: Superintendent Parshall presented both a draft/edited version and the final version of the new Mosaic Medical school based health contract. He presented the edited version to show the minor changes that were made and requested approval for the final as renewal of the contract.

Action item - board members requested a report of data reflecting prior use of the school based health clinic to be presented at a future meeting.

Discussion took place regarding the choice of Mosaic Medical vs. other clinics. The Jefferson County Public Health Director (Michael Baker) happened to be in the audience and we directed the question regarding the history to him. Mr. Baker explained that Mosaic medical clinic is a qualified healthcare center and was already designed to accept clients regardless of their ability to pay and the grant is a partnership between the County, school district and Oregon Health Authority and he briefly explained the funding that was received for said grant.

Tom Norton, Jr., Board Member moved to approve the renewed Mosaic Medical school based health contract. – Approved 4/0.

Jefferson County Education Service District, 2018-2019 Local Service Plan -

Superintendent Ken Parshall presented the recently approved JCESD 2018-2019 Local Service Plan for the board to accept.

Stan Sullivan, Board Member moved to approve the Jefferson County Education Service District, 2018-2019 Local Service Plan. – Approved 4/0.

Hearing of Citizens: The 509-J Board of Directors reserves this time for citizens to share comments or concerns regarding topics NOT on the agenda. Each person wishing to speak will sign in at the beginning of the meeting to be recognized. – **There were no comments.**

Reminders:

Board Leadership 1-18-2018

Next Board Meeting 1-22-2018

Board Highlights:

- The all-day policy review work session was a success.
- Our local St. Charles medical center is partnering with our CTE program for a conference table. Great things happening.
- Friday nights basketball game chili feed was a success – those who worked on the event should be commended for their efforts.
- Collaboration grant meeting – nugget that was taken from it was “Stop throwing darts at the problem and direct strategic changes.” Teachers & Admin are taking a survey this week.

Vice-Chair Courtney Snead adjourned the meeting at 7:58pm.

Tessa Bailey, Executive Assistant

***Draft to Board for approval at next meeting.
January 22, 2018***

Laurie Danzuka, Board Chair

Ken Parshall, Superintendent

Date

Date