

JEFFERSON COUNTY SCHOOL DISTRICT 509-J

PUBLIC BUDGET HEARING AND BOARD OF DIRECTORS' MEETING

MINUTES OF MAY 22, 2017

1. CALL TO ORDER. Acting Chair Laurie Danzuka, in the absence of Chair Tom Norton, Jr., called the public budget hearing to order at 6:00 p.m. at the Jefferson County School District Support Services Building at 6:00 p.m. Present were Board members Stan Sullivan, Lyle Rehwinkel, and Courtney Snead, Superintendent Rick Molitor, Human Resource and Operations Director Darryl Smith, Board member elect Jamie Hurd, and Warm Springs Principal and soon to be Superintendent Ken Parshall. Cindy Stanfield recorded minutes. Tom Norton arrived during the Superintendent Report and community members George Neilson and Clint Jacks shortly joined the meeting thereafter.

PUBLIC BUDGET HEARING

Chief Financial Officer Martha Bewley explained the purpose of the hearing to be an opportunity for citizens to provide feedback regarding the budget proposed by the administration and recommended by the Budget Committee for the 2017-2018 school year. There were no comments. The resolution for adoption of the 2017-2018 District Budget is presented without change at the end of this regular Board meeting. The hearing was closed.

BOARD MEETING.

2. ADOPTION OF AGENDA. There were no changes to the agenda. **Lyle Rehwinkel moved that the Board adopt the agenda as presented. Motion carried. (4-0)** Norton absent.
3. SUPERINTENDENT and BOARD HIGHLIGHTS. Superintendent Molitor reported that:
 - A Madras High School senior student was flown by AirLife to the hospital in Bend following a head injury. He is showing signs of recovery. A 'Go Fund Me' account has been set up to assist the family.
 - Election results have renewed the terms of Tom Norton, Jr. and Laurie Danzuka. Jamie Hurd was elected to fill the vacancy to be left by Lyle Rehwinkel on July 1st and welcomed to the meeting.
 - Requests are still being received by individuals desiring a viewing spot on school grounds during the Solar Eclipse occurring August 21st. Superintendent Molitor presented and read a listing of the current district facility rental requests received by several different entities including Lowell Observatory, NASA and the Discovery Channel, school student groups and tourist groups. Lowell and NASA astronomers are holding educational sessions and providing curriculum materials for students as part of the agreement. Thousands of cardboard, eclipse viewing glasses provided by Lowell will be distributed to the community a few days prior to the solar eclipse.

Also listed were the fundraising activities being conducted by JCSD student groups including rental of school field and parking lot space. The Jefferson County Tourism Group will be renting school buses with 509-J drivers to conduct local area tours. Superintendent Molitor recommended the District 1) contract with Darryl Smith to be present and oversee the district facilities during the event; 2) require 12-month employees to be on duty to monitor schools and grounds during the event; 3) hire 12 current or temporary employees to act as 24-hour ground monitors at Warm Springs, Metolius and Madras schools to ensure schools and grounds are monitored appropriately; and 4) acquire trash dumpsters and place recycle stations at each school site and parking lot. In discussion, Darryl Smith assured that fields designated for tenting will be marked to avoid puncture to water lines by staking. Unauthorized use of the school grounds will be monitored closely and require parking passes. Other concerns raised by Board members were the effect on District insurance, trash pick-up, adequate signage, and enforcement of no alcohol or tobacco or marijuana on school grounds. Volunteers brought in with Lowell Observatory will monitor trash pick-up. Groups with an agreement to use District facilities will need to acquire and show proof of liability insurance. The PAC will be available to groups on August 18th and 19th for local fundraising events. Tom Norton suggested a performance by Native American dancers could be invited.
- Report about the Futures Center will be given at the next regular Board meeting in June.

- Shannan Ahern will be available at the next Board meeting to make a presentation to update the Board about use of the Performing Arts Center.
- Mica Gratton, a representative from Lowell Observatory, joined the meeting to give the Board background and history about Lowell Observatory. The non-profit organization was established by donors in 1894 with a mission that scientific research would be shared with communities and provide educational opportunities to the public. The STEM Program is at the top of projects supported by Lowell. The non-profit group is also known for its discovery of Pluto in 1930. Perfect conditions are anticipated for the total solar eclipse on August 21st with nine astronomers available giving 30 minute talks and answering questions by the public at the Madras Performing Arts Center. Pictures of the solar eclipse will be captured by the Discovery Channel. There will be 50 to 60 telescopes on the MHS football field for public viewing. Superintendent Molitor added that students are excited about the upcoming event after lessons about the eclipse by astronomers visiting 509-J classrooms in May. A star party is scheduled for Sunday evening at dusk. Live visual feed of the eclipse will be viewable in China. Darryl Smith advised that cell phone service towers will likely experience an overload during the event and WiFi will not be available on District grounds. Astronomers will be available and the field open to the public for viewing by telescopes at 6:00 a.m. on August 21st.
- Tom Norton was pleased to share a report from the Jefferson County Scholarship Committee that applications by students were double this year over last year.

4. CORRESPONDENCE. None.

5. HEARING OF CITIZENS AND DELEGATIONS. None.

6. CONSENT AGENDA. The minutes of May 10, 2017; list of bills, and Monthly Financial Statement for April, 2017, were presented for action. **Stan Sullivan moved that the Board approve the Consent Agenda as presented.**

Motion carried (5-0)

7. RESOLUTIONS TO ACCEPT, CREATE BUDGET, AND AUTHORIZE SPENDING. Superintendent Molitor read through the following resolutions #17-42 through #17-47 presented for Board action:

- a. Resolution #17-42. Donation of \$1,000 gift cards from Grocery Outlet to Madras Elementary Parent-Teacher Organization invited to volunteer during the grand opening at Grocery Outlet.
- b. Resolution #17-43. \$1,100 STEM Hub Mini-Grant from High Desert ESD for Madras Elementary and Madras High School. Fund 265.
- c. Resolution #17-44. \$2,000 Archways to Education Grant from McDonald's of Madras for Positive Behavior Intervention and Support Program at Buff Elementary and Jefferson County Middle School. Fund 242.
- d. Resolution #17-45. \$1,100 Washanaksha Grant from the Confederated Tribes of Warm Springs for performers at Pi-Ume-Sha Treaty Days Pow Wow at Warm Springs K-8 Academy. Fund 242.
- e. Resolution #17-46. \$5,900 Grant from the National Farm to School Network to install a school garden and procure local food for healthy snacks at Warm Springs K-8 Academy. Fund 242.
- f. Resolution #17-47. \$27,535 Grant from Wellness & Education Board of Central Oregon for staff professional development and family engagement for kindergarten and first grade students at Warm Springs K-8 Academy. Fund 242. Mr. Parshall explained this grant will fund costs toward kindergarten readiness.

Tom Norton encouraged that thank you notes be sent to donors. **Laurie Danzuka moved that the Board adopt Resolutions #17-42 through #17-47 as presented. Motion carried. (5-0)**

8. REQUEST BY THE BEAN FOUNDATION TO EXTEND WESTSIDE LEASE OPTION AGREEMENT. Representing the Bean Foundation, George Neilson approached the Board with a request to renew and extend the Option Agreement for one additional year with the appropriate fee. \$5,000 potential credit could be applied toward the purchase price. Mr. Neilson reported hiring a grant writer to survey the community to find whether the Bean Foundation had been thorough in seeking community ideas for future use of the Westside Building. Others were consulted to examine the potential for the building to be adequate for proposed uses. County review is also being sought for construction feasibility for repurposing. It was recently learned that the Jefferson County Library is seeking space to relocate. Such partnership could also potentially count as a match when seeking grants. Clint Jacks told of the County Board of Commissioners' support of space at Westside for the Jefferson County Historical Society

and Museum by means of \$30,000 allocated in the County's annual budget. Part of such funding would count toward rent and add to the potential for self-sustaining availability of the building to serve kids and the whole community. Clint Jacks inquired about the intent of use by JCSD 509-J in the future. Currently the Bridges Career and Technical High School is operating in a portion of the building. Superintendent Molitor believed the potential future rental of space by JCSD 509-J to be a good partnership with the community. A future bond for new construction could be five or more years away on property currently owned by the District. Space is now available for more students at Jefferson County Middle School. He added that since JCSD is maintaining the Westside Building, the fee to extend the option agreement could help with maintenance costs. The extension was recommended to be increased from six months to one year through June 1, 2018, for a fee of \$5,000. **Stan Sullivan so moved that the Option Agreement be extended as recommended. Motion carried. (5-0)**

9. NEW POLICY AND UPDATES. Second reading.

- a. CBG - Evaluation of the Superintendent
- b. EFA – Local Wellness Program [EFA-AR to be updated by administration]
- c. EFAA-AR – Reimbursable Meals and Milk Programs
- d. GBMA – Whistleblower [NEW]
- e. GCBDA/GDBDA – Family Medical Leave [related forms to be updated by administration]

Courtney Snead expressed the need for the Board to look at the policy regarding evaluation and performance by the Superintendent. **Courtney Snead moved that the Board adopt the second reading of new District Policy GBMA and accept legislative updates to Policies CBG, EFA, EFAA-AR, and GCBDA/GDBDA. Motion carried. (5-0)**

10. FACILITY USE. Superintendent Molitor presented a copy of changes proposed to Administrative Rule KG-AR(1) – 'Facility Use Rate Information and Fee Schedule' as a first reading. Superintendent Molitor and Shannan Ahern recommended changes that would have student athletics and activities deemed as a feeder program be considered as "Class A"; rates for Class B and C be increased by 25%; and rules be approved to allow use of the PAC through "Special Use Alcohol Permit" rules; all as proposed last year. Discussion followed about the use of the PAC facility's potential use outside of school hours to boost revenue to meet costs of operation and the impact toward total revenue when events serving alcohol are allowed.

11. PERSONNEL. Brett Brunner, MHS math teacher and coach, submitted a letter of his intent to resign effective with his last contract day in June. A letter by Cindy Stanfield advised early of her intention to resign by the end of September. Three elementary teachers were recommended for hire; Koryl Reese at Metolius Elementary, Thomas Marren at Warm Springs K-8 Academy, and Hayley Campbell at Buff Elementary. **Stan Sullivan moved that the Board accept the resignations and approve the new hires as presented. Motion carried. (5-0)**

12. ADOPT & APPROPRIATE 2017-18 DISTRICT BUDGET AND TAX LEVY. Resolution #17-48. Oregon Budget Law requires the Board to adopt and appropriate the 2017-18 JCSD 509-J Budget (fiscal year July 1 through June 30) and to levy property taxes by June 30th. Chief Financial Officer Martha Bewley presented the recommended budget proposal for 2-17-18 as recommended by the Budget Committee without further change. Superintendent Molitor read Resolution #17-48 in its entirety declaring action to adopt the proposed District Budget for 2017-18 in the amount of \$54,965,785, make the associated appropriations, impose the tax rate at \$4.5871/\$1,000, and categorize the permanent rate tax. **Lyle Rehwinkel moved that the Board adopt Resolution #17-48 as presented. Motion carried. (5-0)**

13. ADJOURNMENT. Next regular meeting of the JCSD 509-J Board will be held Monday, June 12, 2017. There being no further business, Chair Norton adjourned the meeting at 7:45 p.m.

Respectfully submitted,
Cindy Stanfield, Executive Assistant