

**Jefferson County School District 509-J**  
**Board of Directors Meeting**

**Minutes of August 28, 2017**

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE. Chair Laurie Danzuka opened the Board meeting at 7:00 p.m. and led the Pledge of Allegiance. Present at the table were Board members Courtney Snead, Stan Sullivan, and Jamie Hurd, and Superintendent Ken Parshall. Board member Tom Norton did not attend. Also attending were Human Resources & Operations Director Randy Bryant and Madras Elementary Secretary Rebecca Symons, Susan Matheny reporting for The Madras Pioneer, and Executive Assistant Cindy Stanfield recording minutes.
2. ADOPTION OF AGENDA. **Stan Sullivan moved that the agenda be adopted as presented. Motion carried. (4-0)** Norton absent.

► INFORMATION

3. SUPERINTENDENT and BOARD HIGHLIGHTS. Board members commented that organization and preparations for handling the large influx of people attending the Solar Eclipse activities in Madras and Warm Springs were “awesome” and found to create “excitement by kids.” News channels also promoted the STEM program. Superintendent Parshall was impressed with the presence of school staff and community members as ambassadors to visitors, especially student representatives in the community. Randy Bryant was impressed with the cooperation among city leaders, the event organizer, school support staff and Shannan Ahern as the District’s facilitator and coordinator. He was also pleased with the educational components offered by NASA and Lowell Observatory for students and the community.

Superintendent Parshall reported that a final accounting of student fundraising activities is not known, although some clubs and groups over-purchased food.

- Board members have been registered for the OSBA Annual Conference in November.
- Laurie Danzuka will be registered for the National Indian Education Association (NIEA) Conference held in October.
- The in-service schedule includes speaker Janel Keating presenting information as a national expert about Professional Learning Communities. Professional Learning Communities will be the forum for teacher collaboration on 30 late start Mondays for one hour per week during the school year. Team planning meetings will be held on Wednesday, August 30<sup>th</sup>. Classified staff will meet at JCMS for training and learning about personal goal setting tied to the Monday late starts. Stan Sullivan was aware of late starts being a hardship for some parents. Kids Club is offering to be open on Monday mornings.

4. CORRESPONDENCE. None.
5. HEARING OF CITIZENS / DELEGATIONS. The 509-J Board of Directors reserves this time for citizens to share comments or concerns regarding a topic on the agenda. Each person wishing to speak will sign in at the beginning of the meeting to be recognized. There were no comments.

► ACTION

6. CONSENT AGENDA. Stan Sullivan had questions about hiring a graduation counselor. **Courtney Snead moved that the Board approve the minutes of August 14<sup>th</sup> and Resolution #18-07 as presented and pull item 6b off for discussion. Motion carried. (4-0)** Norton absent. In discussion, Superintendent Parshall explained that the graduation counselor would work with non-graduates to encourage them to return to school, and also work with those students at school needing additional help. Such efforts have been found to return the investment by the number of students returning to school and connecting with Bridges, Roots, and Heart of Oregon. Data is retrieved for students up to age 21. Time for the current two counselors is limited as they serve about 350 students each. The retired counselor, Gary Whiting, is an expert and former “Teacher of the Year” from Bend and will address the high dropout rate of students never earning a diploma. **Stan Sullivan moved that the Board approve item 6b (Personnel Action list) as presented. Motion carried. (4-0)** Norton absent.

7. OREGON SCHOOL BOARDS ASSOCIATION (OSBA) POLICY SERVICE AGREEMENTS. Superintendent Parshall presented three proposed agreements for services by OSBA for the District: 1) Policy Rewrite; 2) Policy website-hosting; and 3) a subscription to Policy Plus for on-going policy updates and revision. The current update services model the OSBA policy to align the District's policy with changes. Rick Stuckey, OSBA policy specialist, will meet with the Board during a workshop planned for September 11<sup>th</sup>. The services have been budgeted and will cost \$8,200 for the re-write, \$1,000 to host and update the policy on the website, and \$120/month for the Policy Plus subscription. **Courtney Snead moved that the Board approve entering the agreements for OSBA policy services as presented. Motion carried. (4-0)** Norton absent.
8. HEARING OF CITIZENS / DELEGATIONS. There were no comments.
9. REMINDERS. The next Board meeting on September 11<sup>th</sup> will be preceded by a work session for policy review from 4:45 p.m. to 6:45 p.m. A light meal will be provided. The regular meeting will begin at 7:00 p.m. Chair Danzuka will greet all staff at opening in-service tomorrow at 10:00 a.m. Board members were invited to attend. Learning teams will meet in the afternoon.
10. EXECUTIVE SESSION. At 7:30 p.m. Chair Danzuka declared the meeting into closed session in accordance with ORS 192.660 (2)(d) regarding certified bargaining update with Board members, Superintendent Parshall, Human Resources Director Randy Bryant, and Cindy Stanfield remaining. The executive session ended at 7:50 p.m.
11. ADJOURNMENT. Reservations for all Board members and the Superintendent will be made at the Residence Inn for attending the OSBA Annual Convention. There being no further business, the meeting was adjourned at 8:53 p.m.

Respectfully submitted,

Cindy Stanfield, Executive Assistant

Draft to Board for approval at next meeting September 11, 2017.

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Laurie Danzuka, Board Chair

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Ken Parshall, Superintendent