



Jefferson County School District 509-J
445 SE Buff Street, Madras, OR 97741

Board of Directors Meeting Minutes of:
Monday, April 8, 2019

ATTENDANCE: Chair Courtney Snead, Laurie Danzuka, Vice-Chair Stan Sullivan, Jamie Hurd and Tom Norton; Staff: Superintendent Ken Parshall, Tessa Bailey and Martha Bewley, CFO

ABSENT: None

REGULAR SESSION: Chair Courtney Snead called the meeting to order at 7:00pm followed by the Pledge of Allegiance.

AGENDA ADOPTION

Vice-Chair Stan Sullivan requested to add the following to the agenda for the evening:

Executive Session** ORS 192.660(2)(f) the board will meet to consider information or records exempt by law from public inspection. The records that will be reviewed are exempt from disclosure under ORS 192.355(9) and ORS 342.850(8); and approve the agenda as amended – **Approved 5/0.

Board Chair Courtney Snead clarified that this Executive session will be added as a new #12 on the agenda and we will reconvene in regular session as a new #13 followed by the board & superintendent highlights and meeting closure/adjournment.

PRESENTATION

Superintendent Parshall explained that the following policies and administrative regulations are being brought before the board (pulling GBDA for further updating) as **1st Reading:** OSBA Policy Update, Vol. XLII No.1 Sch – February 2019.

**Administrative Regulations that are not required to go through the 1st & 2nd review process are being presented for review only.*

- BBAA – Individual Board Member’s Authority and Responsibilities
- ECACB – Unmanned Aircraft System (UAS) a.k.a. Drone
- GBC-AR* – Staff Ethics
- ~~GBDA – Mother Friendly Workplace, (Repeal)~~
- ~~GBDA – Mother Friendly Workplace, Required (NEW)~~ } *Pull for further updating from buildings*
- GBEB A – Staff - HIV, AIDS, and HBV
- GBH/JECAC – Staff/Student/Parent Relations
- GBNA - Hazing, Harassment, Intimidation, Bullying, Menacing, or Cyberbullying – **Staff**
- *GBNA-AR* - Hazing, Harassment, Intimidation, Bullying, Menacing, or Cyberbullying **Proposed [district counsel] bracketed language]*
Reporting Procedures – **Staff**
- GCBDC/GDBDC – Domestic Violence, Harassment, Sexual Assault, or Stalking Leave
- IGDJ – Interscholastic Activities - Optional
- IKF – Graduation Requirements (Version 2)
- IKF-AR* – Graduation Requirements (For Version 2 of policy IKF)

- JECAC/GBH – Staff/Student/Parent Relations – Optional
- JECB – Admissions of Nonresident Students - Highly Recommended
- JECB-AR*(1) - Admissions of Nonresident Students
- JECB-AR*(3) - Admissions of Nonresident Students (DELETE)
- JFCF - [Hazing,] Harassment, Intimidation, Bullying, [Menacing,] Cyberbullying, Teen
- Dating Violence, or Domestic Violence – Students (Version 2)
- *JFCF-AR* - [Hazing,] Harassment, Intimidation, Bullying, [Menacing,] Cyberbullying, or **Proposed [district counsel] bracketed language**
- Teen Dating Violence Reporting Procedures – Students (Version 2)
- LBE – Public Charter Schools

DISCUSSION ITEM – 2019/20 Proposed Board Calendar

Superintendent Parshall shared the 2019-2020 Proposed JCSD 509-J Board Calendar for consideration. He explained that the proposal is for one board meeting a month to include a work session before each meeting. Discussion took place regarding the proposed calendar and the desire to have a board retreat sometime in August. Board member Laurie Danzuka asked about the opportunity for school visits – if it is working or not. Jamie, Tom & Stan said they have attended some and really enjoyed the opportunity. Discussion took place regarding the school visit time and Superintendent Parshall said they are flexible; if anyone cannot make the suggested date/time to let them know. There was no action taken regarding the proposed calendar at this time.

ACTION ITEMS:

The Consent Agenda included the following:

- ✓ Approval of Board Minutes of **March 11, 2019**
- ✓ Personnel Action
- ✓ Monthly Financial Report (February 28, 2019 *unaudited*)

Vice-Chair Stan Sullivan moved to approve the consent agenda as presented - **Approved 5/0.**

Resolution #19-29, Create Budget & Move Spending Authority for Various Special Revenue Funds. Chief Financial Officer Martha Bewley explained the resolution per the request for Superintendent Parshall. Tom Norton moved to approve Resolution #19-29, Create Budget & Move Spending Authority for Various Special Revenue Funds - **Approved 5/0.**

Resolution #19-31, Grant for MADras Runners Youth Running Grant. Superintendent Parshall explained that this was a donation from the Madras running club. Tom Norton moved to approve Resolution #19-29, Grant for MADras Runners Youth Running Grant - **Approved 5/0.**

Underwriter/Placement Agent Engagement Letter – General Obligation Bonds to be on the Ballot in 2021 or 2022. Superintendent Parshall explained the engagement letter and explained that it must be approved in order for it to be researched. It was asked if there is a cost; Martha Bewley explained there is no upfront cost but if we were to issue the bonds there would be a charge. Tom Norton moved to approve Underwriter/Placement Agent Engagement Letter - **Approved 5/0.**

HEARING OF CITIZENS / DELEGATIONS

The 509-J Board of Directors reserves this time for citizens to share comments or concerns. Because time is limited, as a standard practice, as a courtesy to others and to maintain our meeting schedule, guests will be allotted three minutes to speak. If you have a group attending regarding the same topic, you will need to appoint one speaker. Each person wishing to speak will have signed in at the beginning of the meeting to be recognized.

REMINDERS

- **Board Member tenures needed** (*Tessa will submit information*)
- **Tuesday, April 16, 2019** – Board, School Visits
- **Wednesday, April 17, 2019 @4:00pm** – Board Leadership (Courtney & Tom & Stan)
Conference Call
- **Monday, April 22, 2019 @5:30pm** – 1st Budget Committee Meeting
- **Monday, April 22, 2019 @7:00pm** – Board Meeting
- **THINKING AHEAD – MARK YOUR CALENDARS:**
 - **July 19-21** – OSBA Summer Board Conference, Riverhouse, Bend, Oregon
 - **November 14-17, 2019** – 73rd Annual Convention, Portland Marriott

STARTED @7:20PM

EXECUTIVE SESSION: (Closed to the public)

In accordance with ORS 192.660(2)(f) the board will meet to consider information or records exempt by law from public inspection. The records that will be reviewed are exempt from disclosure under ORS 192.355(8) and 34 CFR 99.30 (FERPA).

THE BOARD RECONVENED IN REGULAR SESSION FOR FINAL ACTION AFTER EXECUTIVE SESSION. Board Chair Courtney Snead explained the board's conclusion as:

1. Direct the staff to review and amend the athletic handbook to clarify drug testing by the beginning of next school year.
2. Evaluate current process for responding to these situations
 - a. Responding to event
 - b. Interviewing student
 - c. During event response
3. Uphold the suspension through this year but amend sports suspension to this school year only – allowing student to participate next year.

Jamie Hurd moved to approve the JCSD Board's decision as stated – **Approved 5/0.**

Board Chair Courtney Snead called for the next Executive Session.

Started @9:05pm

EXECUTIVE SESSION: (Closed to the public)

In accordance with ORS 192.660(2)(i) the board will meet to review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

BOARD WILL CONVENE IN REGULAR SESSION

Executive Session started 9:26pm

(Closed to the public)

Added item: Executive Session ORS 192.660(2)(f) the board will meet to consider information or records exempt by law from public inspection. The records that will be reviewed are exempt from disclosure under ORS 192.355(9) and ORS 342.850(8).

Executive Session ended at: 9:40pm and the board reconvened in regular session.

THE BOARD RECONVENED IN REGULAR SESSION

BOARD & SUPERINTENDENT HIGHLIGHTS

- School visits – transitions program was great.
- Scholarship program was nice to work on
- Seeing Kurt Taylor varsity football players before flag season started. Coaches being involved with youth – it’s great to see that.
- Public play was fun to watch – glad we have the PAC
- Being at high school, working on the scholarship program. Safe place for kids to be.
- Fire drill – good to see how it works.
- Friday legislative calls – every week there are changes – political process over ‘joint committee on student success’ – hopefully what comes out of that will be .
- Tuesday before Spring break and 2nd graders reading to him.
- Cool to see all the kids out for track.

MEETING CLOSURE/ADJOURNED: Board chair adjourned the meeting at 9:47pm.

Tessa Bailey, Executive Assistant

Draft to Board for approval at next meeting.

Monday, April 22, 2019

Courtney Snead, Board Chair

Ken Parshall, Superintendent

Date

Date