



**Jefferson County School District 509-J
445 SE Buff Street, Madras, OR 97741**

*Board of Directors Meeting Minutes of:
Monday February 11, 2019*

ATTENDANCE: Board Chair Courtney Snead, Vice-Chair Stan Sullivan, Tom Norton, Laurie Danzuka and Jamie Hurd. Superintendent Ken Parshall, Martha Bewley, Barbara Garland, Randy Bryan and Melinda Boyle

ABSENT: None

REGULAR SESSION:

Chair Courtney Snead called the meeting to order at 7:00pm followed by the Pledge of Allegiance.

AGENDA ADOPTION:

Superintendent Parshall noted that the Student Spotlight for Honor Band & Honor Choir will be removed from the agenda due to students not having transportation on no school day.

Laurie Danzuka moved to approved the agenda as amended – **Approved 5/0.**

PRESENTATIONS AND REPORTS:

- ✓ **Report on 2018 graduation rates** - Melinda Boyle, director of curriculum and instruction presented on the 2018 graduation rates (see handout). Discussion took place regarding the presentation and recent positive publicity in both the Bend Bulletin and Madras Pioneer regarding our district. It was noted that CTE definitely makes a difference.
- ✓ **Teacher of the Year 2020** – nomination update – Superintendent Parshall shared that there are six nominations for teacher of the year 2020 for Jefferson County School District 509-J and explained the process. The final process for the region will take place in April. Board members Jamie Hurd and Tom Norton said they would be interested in participating if they are available.
- ✓ **MHS Principal hiring timeline** - Randy Bryant, HR & Operations Director shared the progress and timeline for the MHS principal hiring process. Randy Bryant explained that he has met with staff at the high school regarding characteristics they would like to see in the next principal. He said that he will also have a location at both family engagement nights for the community to provide input. The position is due to close on February 19th. It was explained that it is an aggressive timeline but there are a lot of searches going on in the State of Oregon right now. Discussion took place regarding the timeline, process, the superintendent’s involvement in the process and if the existing

principals will be involved in the process. Superintendent Parshall explained that he will observe round 1 interviews and will participate in round 2 interviews and if there is a site visit he would participate in that as well. It was asked what some of the characteristics noted from interviews and conversation were. Randy Bryant shared the following: continued growth in things that are effective (particularly in instructional rounds - scrub-ins, etc.); keep the culture; attendance at evening activities, concerts & games and someone who embraces and is part of the community. Superintendent Parshall explained that the intent is to hire early enough in the Spring that the principals will be involved when that person is hired but will not be involved in the hiring process.

- ✓ **School Safety Report** - Randy Bryant, HR & Operations Director shared a presentation (see handout) as the **School Safety Update**. Discussion took place regarding progress throughout the district and some areas that remain a work-in-progress. SafeOregon reporting was explained; and discussion ensued regarding how the district gets the information out to the students and the public regarding SafeOregon. Jamie Hurd stated she would like to see more SafeOregon advertising so it is promoted and more people are aware of it. Mr. Bryant said we completed our Threat Assessment Level 2 with community partners on Saturday, February 2nd. Discussion took place regarding the collaborative effort of the community agencies to be sure they are all communicating and working together. Superintendent Parshall shared that all partners in the Threat Assessment class on February 2nd were very positive and excited about working together to make sure our children are safe. A suggestion was made to use the school safety updates for a potential topic for the local media and thank you to the community partners for the common goal of safety in our community – example: “what we have done for school safety”.
- ✓ **Budget Committee Update** – Superintendent Parshall explained that we will need to appoint a budget committee member at the March 11th meeting. One person (so far) has applied; all applicants will be brought to the March 11th board meeting.
- ✓ This **Administrative Regulation** was updated and presented for review only: ECH-AR, Warm Springs Housing Procedure. Superintendent Parshall explained the changes made to the Administrative Regulation after legal review and the date of the rental increases was moved to July 1, 2019 due to the fact that the construction upgrades have not been completed.
- ✓ **The AIAN Luminous Eagle Award Nomination** – Board Member Laurie Danzuka explained the AIAN Luminous Eagle Award nomination process. She said with help from Superintendent Ken Parshall and Melinda Boyle there was a lot of data on the American Indian/Native Alaskan population included when completing the application. Laurie Danzuka also mentioned this nomination has a lot to do with the improved relationship with the Culture and Heritage program and applauds the efforts behind all those involved.

CORRESPONDENCE / COMMUNICATION:

- Superintendent Parshall presented the board with comments from the community that were posted on social media in recognition of the board appreciation/recognition month.
- Living Hope letter – Superintendent Parshall shared the correspondence from Living Hope Church confirming that they are moving forward with the intent to purchase and it is presently at the Title company.
- Lobby Days – inviting members of the board to participate in the “lobby days” in Salem at the State capital building. Superintendent Parshall shared the date for our area to participate is March 12, 2019 for those who may be interested.

HEARING OF CITIZENS / DELEGATIONS

*The 509-J Board of Directors reserves this time for citizens to share comments or concerns. Because time is limited, as a standard practice, as a courtesy to others and to maintain our meeting schedule, guests will be allotted three minutes to speak. If you have a group attending regarding the same topic, you will need to appoint one speaker. Each person wishing to speak will have signed in at the beginning of the meeting to be recognized. - **There were two members of the community that spoke:** William Bagley and Myra Johnson.*

William Bagley introduced himself and expressed his concerns regarding policy and the athletic code of conduct. He said he wanted to be respectful of confidentiality but was interested in sharing more. Chair Courtney Snead invited Mr. Bagley to speak with Superintendent Parshall after the meeting.

Myra Johnson introduced herself, expressed her gratitude for the work of the Board and read a statement from her granddaughter expressing concerns regarding policy and the athletic code of conduct and her personal desire for people in the district to learn more about the Native American culture. She concluded by thanking the board for their time.

The **Consent Agenda** included the following:

- Approval of Board Minutes of **January 14, 2018**
- Personnel Action
- Monthly Financial Report (December 31, 2018 *unaudited*)
- Invoice Journal Detail Report (Fiscal Year 2018-2019 from: 7/01-12/31/2018) – **541 pages*

Board Member Tom Norton motioned to approve the consent agenda - **Approved 5/0.**

Superintendent Parshall shared information on Resolution #19-21 – Support for approval of supplemental transportation plans, explained the need and shared that after this process it needs to go before the State Board of Education. If the State approves it we can adjust our transportation in that specific area. Board Member Jamie Hurd moved to approve Resolution 91-21 - **Approved 5/0.** [This is for the Greeley Heights – Warm Springs location].

Superintendent Parshall explained the PACE Agreement and the changes that have been made noted on page twenty-five. Brief discussion took place regarding the changes noted. Stan Sullivan moved to approve the PACE Agreement - **Approved 5/0.**

Superintendent Parshall informed the board that this is the 2nd reading / Final approval for the policies and administrative regulations that were brought to the board at the last meeting. Stan Sullivan moved to approve the JCSD 509J policy updates as listed - **Approved 5/0.**

REMINDERS

- Warm Springs Family Engagement Night – **Wednesday, February 13, 2019**
- School Visits w/Board Members - **Tuesday, February 19, 2019**
- Madras Family Engagement Night – **Wednesday, February 20, 2019**
- Legislative Forum & OSBA Town Hall - **Saturday, February 23, 2019**, High Desert ESD Conference Room, 2804 SW 6th Street, Redmond [Jamie & Courtney]
- Next Board Leadership – **Wednesday, March 6, 2019 @4:00pm** (Courtney & Jamie)
- Next Board Work Session - **Monday, March 11, 2019** (#4 - Promise Scholarship Program) **@5:00pm – Location: Metolius Elementary, 420 SW Butte Ave., Metolius, OR**
- Next Board Meeting - **Monday, March 11, 2019 @7:00pm, Location: Metolius Elementary, 420 SW Butte Ave., Metolius, OR**
- **Thursday, March 21, 2019 last day** for district candidates to file declaration or petition for May election.

Board & Superintendent Highlights:

- Principal award ceremony at Buff Elementary was fun – glad I went.
- Going to Multicultural night at Buff was a great night.
- Happy to see Madras athletics - several teams have won league and going to State.
- Back in December went to craft night at WSK8 and it was good.
- The band that plays at the games is great. Cheerleaders are good too - nice to see.
- Have attended various meetings throughout the State and Central Oregon communities and receive questions and positive comments about Madras and all the positive results in our district; nice change to witness.
- Multicultural night; JV game; wrestling; middle school Iron Chef competition were all great!
- 21st Century learning includes teaching sewing and people are amazed at how engaged the kids are.

MEETING CLOSURE/ADJOURNED: Board chair adjourned the meeting at 8:29pm.

Tessa Bailey, Executive Assistant

Draft to Board for approval at next meeting.
Monday, March 11, 2019

Courtney Snead, Board Chair

Ken Parshall, Superintendent

Date

Date